

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION,
JANUARY 8, 2004, 6:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Audience Participation
5. **Consent Agenda**
Approval of Agenda

Approval of minutes of the regular meeting of December 11, 2003 with any additions/corrections necessary (Attachments 5a)

Approve the following amendments (Attachment 5b)

- General Purpose Court
- General Purpose Board
- Federal Projects Board

Award the following bids for the purchase of school buses for the 2004-2005 school year as follows: Mid-South Bus Center – (3) 66 Passenger Buses @ \$52,752.00 per unit – Total Award: \$158,256.00; International Truck and Engine – (1) 72 Passenger Bus @ \$56,810.00 and Blue Bird Body Company – (2) 30 Passenger Buses @ \$36,779.00 per unit – Total Award: \$73,558.00. (Attachment 5c)

Award the following bid for installation of closed circuit television systems for Doe Elementary, Laurel Elementary and Shady Valley Elementary to ACI Security Systems in the amount of \$14,790.00 (Attachment 5d)

Award the following bid for the purchase of science lab furniture and fixtures for Mountain City Elementary School to School Specialty in the amount of \$48,472.45 (Attachment 5e)

Award the following bid for the purchase of library seating for Johnson County High School to T & C Wholesale, Inc. in the amount of \$11,242.00 (Attachment 5f)

Award the following bid for the installation of covered walkway canopies for Roan Creek Elementary and Doe Elementary to T & C Wholesale, Inc. in the amount of \$51,357.00. Education Capital Projects funds will be used for these expenditures. (Attachment 5g)

6. Report from Student Board Member – Megan Grindstaff
7. Appoint board member to work with the Consolidated Planning Team
8. Review Section 2 – Fiscal Management – of Board Policy
9. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools
 - Hires
 - Paula Stewart as Guidance Counselor for MCE, Shady and Laurel
 - Leaves
 - RoseEdda Snyder – unpaid leave of absence for education purposes for the Spring Semester 2004.
2. TSBA Day on the Hill – February 17, 2004 (deadline for registration Feb. 3rd and for reservations Jan. 15th)
3. Exemplary Educator for Mountain City Elementary – Don Julian
4. Update on Construction Projects – Written report from Shaw & Shanks, PC will be available at the meeting
5. 2003 Highlights and 2004 Plans (Attachment Info #5)
6. Director's Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ADDENDUM

1. Approve contract with Amanda Smith to work up to 35 hours as ELL teacher – amount \$500 (Attachment 1)
2. Approve contract with Lucia Herman to work as ELL consultant – amount \$10 per hour (Attachment 2)
3. Approve agreement with Tennessee Department of Safety for Commercial Driver License Third Party Tester (Attachment 3)
4. Approve Memorandum of Understanding with the Tennessee Department of Education for participation in the Tennessee Exemplary Educator Program (Executive Agreement 1/2/04) (Attachment 4)
5. Approve following amendments:
 Head Start Board Amendment #3 (Executive Agreement 12/31/03) (Attachment 5)

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The chairman, Mr. Gambill called the meeting to order. The roll was called with all members present: Mr. Buckles, Mr. Carlton, Mr. Gregg, Ms. Stout, Mr. Gambill, and Ms. Grindstaff, student member. Audrey Reece, Recorder.

After a moment of silence, Mr. Carlton led in the pledge to the American Flag.

- 3-4. There were no visitors or delegations who wished to address the board.

5. Mr. Buckles said there was a correction to one item on the consent agenda. On the item concerning the purchase of science lab furniture, the amount should be \$8,472.45 instead of \$48,472.45. He then asked if any member had any item on the consent agenda they wished pulled off for individual discussion. Getting no response, he asked for a motion. Mr. Buckles made a motion to approve the entire consent agenda as recommended. The motion was seconded by Mr. Gregg and passed by unanimous roll call vote. This included the following amendments:

General Purpose Court

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind. Schools		\$1,204.39		
44170	Misc. Refunds		\$163.09		
			\$1,367.48		
Note: The above revenue was collected and amended into revenue as indicated and into the following expenditure lines: \$1204.39 Receipts from Individual Schools included \$471.66 reimbursement from school for Sam's Club purchases, \$385.79 from schools for excess copies, \$32.96 reimbursement for extra custodial services, \$206.32 reimbursement from schools for supplies from C/O stock, and \$107.66 reimbursement for substitute teachers; and \$163.09 Misc. Refunds was for refund from post office on postage left on old postage meter no longer in service.					
71100-195	Substitute Teachers	\$65,000.00	\$100.00		\$65,100.00
71100-201	Social Security	\$270,040.47	\$6.20		\$270,046.67
71100-212	Medicare	\$63,385.85	\$1.46		\$63,387.31
71100-399	Contracted Services	\$20,360.96	\$332.16		\$20,693.12
71100-429	Inst. Supp/Materials	\$139,171.34	\$206.32		\$139,377.66
71150-399	Contracted Services	\$15,556.11	\$53.63		\$15,609.74
72320-348	Postal Charges	\$3,500.00	\$163.09		\$3,663.09
72320-599	Other Charges	\$4,636.01	\$471.66		\$5,107.67
72610-166	Custodial Personnel	\$270,184.95	\$29.16		\$270,214.11
72610-210	Social Security	\$20,594.25	\$1.81		\$20,596.06
72610-204	State Retirement	\$17,899.66	\$1.57		\$17,901.23
72610-212	Medicare	\$4,817.22	\$0.42		\$4,817.64
			\$1,367.48		\$1,367.48
34382	Non-Classroom BEP	\$263,384.00		\$123,624.00	\$139,760.00
72710-729	Transp. Equipment	\$10,000.00	\$123,624.00		\$133,624.00
			\$123,624.00	\$123,624.00	
Additional funds needed to purchase school buses for the 2004-2005 school year. (The total amount for buses is \$288,624.00. The amount in the county debt service funds is \$165,000. The difference of \$123,624.00 is being moved from the non-classroom BEP reserve.)					

34290	Other Educ. Reserves	\$1,054,813.00		\$3,500.00	\$1,051,313.00
73300-524	Inservice/Staff Dev.	\$1,000.00	\$295.00		\$1,295.00
73300-790	Other Equipment	0	\$3,205.00		\$3,205.00
			\$3,500.00	\$3,500.00	
Funds transferred from school age child care reserve to cover the purchase of additional playground equipment					
And additional SACC inservice training expenses at Mountain City Elementary.					
Prepared by: Audrey Reece, Lead Bookkeeper and Russell Robinson, School Finance Coordinator					

General Purpose Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71150-195	SUBSTITUTE TEACHERS	\$2,000.00	\$1,000.00		\$3,000.00
71150-201	SOCIAL SECURITY	\$7,424.00	\$62.00		\$7,486.00
71150-210	UNEMPLOYMENT COMPENSATION	\$168.00	\$6.00		\$174.00
71150-212	EMPLOYERS MEDICARE	\$1,741.00	\$15.00		\$1,756.00
71150-399	OTHER CONTRACTED SERVICES	\$15,646.97		\$1,083.00	\$14,563.97
72130-399	OTHER CONTRACTED SERVICES	\$10,665.00		\$500.00	\$10,165.00
72130-499	OTHER SUPPLIES/MATERIALS	\$2,300.00	\$500.00		\$2,800.00
72610-359	DISPOSAL FEES	\$500.00		\$215.00	\$285.00
72610-407	COAL	\$1,500.00	\$215.00		\$1,715.00
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		\$41,944.97	\$1,798.00	\$1,798.00	\$41,944.97
	MONTHLY LINE ITEM CLEAN-UP.				

Federal Projects Board

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
72130-210-111	UNEMPLOYMENT COMPENSATION	\$84.00	\$21.00		\$105.00
72130-499-111	OTHER SUPPLIES/MATERIALS	\$5,844.00		\$21.00	\$5,823.00
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	TOTAL TITLE I 04-01	\$5,928.00	\$21.00	\$21.00	\$5,928.00
72210-210-196	UNEMPLOYMENT COMPENSATION	\$0.00	\$25.00		\$25.00
72210-524-196	INSERVICE/STAFF DEVELOPMENT	\$16,585.00		\$25.00	\$16,560.00
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	TOTAL REA 04-01	\$16,585.00	\$25.00	\$25.00	\$16,585.00
72130-399-201	OTHER CONTRACTED SERVICES	\$257,800.00		\$1,000.00	\$256,800.00
72130-524-201	INSERVICE/STAFF DEVELOPMENT	\$0.00	\$1,000.00		\$1,000.00
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	TOTAL SS/HS 04-01	\$257,800.00	\$1,000.00	\$1,000.00	\$257,800.00
	MONTHLY LINE ITEM CLEAN-UP.				

6. Report from Student Board Member – Megan Grindstaff
 - Most students glad to be back in school
 - Basketball season in full swing
7. After brief explanation by Ms. Wilcox about the Consolidated Planning Team, Mr.

Gambill asked for a volunteer from the Board to serve on this team. Getting no response, he appointed Mr. Gregg to work with the Consolidated Planning Team.

8. Review of Section 2 – Fiscal Management – of Board Policy
Ms. Miller said that she and Mr. Robinson, Finance Director, had gone over the policies and saw nothing that needed to be changed, except for one thing in policy no. 2.809 – Vendor Relations. There are 2 legal references cited in this policy and only #1 is footnoted in the body of the policy. She said they would ask TSBA to correct this on-line and this was nothing the board had to approve. Mr. Gambill said if no board member had any changes, they would leave this section of board policy as it now is.

ACTION TAKEN ON ADDEDUM ITEMS

- 1-2. After discussion and recommendation by Ms. Miller, Mr. Gambill asked for a motion to approve items 1 and 2 together. Mr. Buckles made the motion to approve the contract with Amanda Smith to work up to 35 hours as ELL teacher – amount \$500 and the contract with Lucia Herman to work as ELL consultant at a cost of \$10 per hour. The motion was seconded by Mr. Carlton and passed by unanimous roll call vote.
3. After brief explanation, a motion was made by Mr. Gregg, seconded by Ms. Stout, and passed by unanimous roll call vote to approve the agreement with Tennessee Department of Safety for Commercial Driver License Third Party Tester.
4. After comments from Ms. Miller (Don Julian will be our Exemplary Educator), a motion was made by Mr. Carlton, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the Memorandum of Understanding with the Tennessee Department of Education for participation in the Tennessee Exemplary Educator Program.
5. A motion was made by Mr. Carlton, seconded by Ms. Stout, and passed by unanimous roll call vote to approve Head Start Board Amendment #3 as follows:

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
71100116	Teachers	\$157,764.00		\$499.06	\$157,264.94
71100163	Educational Assistants	\$55,726.00		\$889.80	\$54,836.20
71100195	Substitute Teachers	\$9,385.91	\$2,196.55		\$11,582.46
71100201	Social Security	\$13,019.00		\$3.03	\$13,015.97
71100204	State Retirement	\$8,345.00		\$124.33	\$8,220.67
71100207	Medical Insurance	\$28,556.00		\$2,320.78	\$26,235.22
71100210	Unemployment Compensation	\$527.00		\$15.67	\$511.33
71100212	Employer Medicare	\$3,119.00		\$74.90	\$3,044.10
71100499	Other Supplies	\$3,221.51	\$152.20		\$3,373.71
71100599	Other Charges	\$18,759.00	\$1,578.82		\$20,337.82
		Total	\$3,927.57	\$3,927.57	
72110130	Social Workers	\$50,781.00		\$87.92	\$50,693.08
72110189	Other Salaries	\$2,585.00		\$460.69	\$2,124.31
72110201	Social Security	\$2,686.00		\$275.55	\$2,410.45
72110204	State Retirement	\$2,871.00		\$24.14	\$2,846.86
72110207	Medical Insurance	\$10,883.00		\$206.80	\$10,676.20
72110210	Unemployment Compensation	\$246.00		\$102.31	\$143.69
72110212	Employer Medicare	\$984.00		\$420.25	\$1,404.25
72110355	Travel	\$2,385.00		\$493.00	\$1,892.00
72110499	Other Supplies	\$1,000.00	\$2,070.66		\$1,000.00
		Total	\$2,070.66	\$2,070.66	
72120131	Medical Personnel	\$5,601.00		\$171.25	\$5,429.75
72120201	Social Security	\$348.00		\$11.33	\$336.67
72120204	State Retirement	\$302.00		\$105.15	\$196.85
72120210	Unemployment Compensation	\$34.00		\$23.88	\$10.12
72120212	Employer Medicare	\$81.00		\$2.25	\$78.75
72120399	Other Contracted Services	\$3,500.00		\$469.85	\$3,030.15
72120413	Drugs and Medical Supplies	\$800.00		\$200.57	\$599.43
72120599	Other Charges	\$880.00	\$984.28		\$1,864.28
		Total	\$984.28	\$984.28	
72210105	Supervisor/Director	\$45,899.00		\$13.64	\$45,885.36
72210201	Social Security	\$3,031.00		\$280.92	\$2,750.08
72210204	State Retirement	\$1,859.00		\$301.23	\$1,557.77
72210207	Medical Insurance	\$4,320.00	\$0.18		\$4,320.18
72210210	Unemployment compensation	\$74.00		\$34.10	\$39.90

72210212	Employer Medicare	\$723.00		\$79.84	\$643.16
72210355	Travel	\$4,000.00		\$1,236.63	\$2,763.37
72210599	Other Charges	\$5,591.00	\$1,946.18		\$7,537.18
		Total	\$1,946.36	\$1,946.36	
72710146	Bus Drivers	\$13,684.00		\$82.91	\$13,766.91
72710201	Social Security	\$845.00		\$23.90	\$821.10
72710204	State Retirement	\$630.00		\$376.73	\$253.27
72710207	Medical Insurance	\$2,211.00		\$331.61	\$1,879.39
72710210	Unemployment Compensation	\$72.00	\$3.24		\$75.24
72710212	Employer Medicare	\$170.00	\$22.02		\$192.02
72710499	Other Supplies and Materials	\$-			\$865.67
		Total	\$25.26	\$815.15	
End of Year close-out of budget					

At this time, Mr. Gambill went to the Director's Report.

Ms. Miller commented on/talked about the following in her report:

- Update on construction program – went over the written report from Shaw & Shanks
- TSBA Day on the Hill – February 17, 2004 – it was noted that Mr. Carlton and Mr. Buckles have indicated that they are going. Ms. Reece needs to know soon if the others plan to attend.
- 2003 Highlights and 2004 Plans
- Presidential Primary February 10th – school will be in session that day
- Tutor/Mentoring Program
- School Board Week – January 25-31
- Doe SACS accreditation
- Board of Distinction
- Thank you to Jill Penley for article and all the coverage
- Morris Woodring & Ms. Miller commented on the fire alarm system at JCVS – will give more information when available
- Welcome back to employees – appreciate how hard they work
- Appreciate Board members
- Asked Howard Carlton to make presentations for library books. Mr. Carlton said the doll house brought \$865. He said he has the checks for each of the elementary schools for \$171 each to use for library books. He will get the checks to the schools.

Mr. Buckles

- Wished everyone a Happy 2004

Ms. Grindstaff

- Nothing to bring up

Mr. Carlton

- Congratulate Doe on SACS accreditation
- Will be attending FRN Conference in Washington, D.C. February 1-3 – dealing with NCLB – will report at next meeting

Ms. Stout

- Nothing to bring up

Mr. Gregg

- Congratulations to Doe on SACS accreditation – proud of school and staff

There being no further business, a motion was made by Mr. Buckles that the meeting adjourn. The meeting adjourned at 6:45 p.m.

Director of Schools	Chairman	Vice-Chairman
Member	Member	Member