

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION, JULY 15, 2003, 7:00 P.M.

Agenda

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
4. Recognition of Sally Mast
5. Audience Participation
6. **Consent Agenda**

Approval of Agenda

Approval of minutes of the regular meeting of June 12, 2003 and special call meeting of June 26, 2003, with any additions/corrections necessary (Attachments 6a)

Approve the following amendments (Attachment 6b)

General Purpose Court (Executive Agreement 6-16-03)

General Purpose Board (Executive Agreement 6-30-03)

Federal Projects Board (Executive Agreement 6-30-03)

Central Cafeteria Board (Executive Agreement 6-30-03)

Approve the Personal Services Contract for Bobbie Jo Brooks to help process the Free & Reduced cards for the School Food Service program (Attachment 6c)

Approve the School Nutrition Program/Participation Agreement for the National School Lunch Program, School Breakfast Program, Special Milk Program and After School Snacks Program (Attachment 6d)

Accept the Policy Statement on the School Nutrition web site for School Year 2003-2004 for providing Free and Reduced-price meals and/or free milk and after school snacks to eligible children in the Johnson County Schools (Attachment 6e)

Allow the school food service supervisor to make application to the Child and Adult Care Food Program through the Department of Human Services to provide reimbursement for meals and snacks served to Head Start children (application will be brought to the board in August or September)

Approve contract with Frontier Health, Inc. for Prevention and Early Intervention Counselor – amount \$27,500 paid with Safe School grant funds (Attachment 6f)

Approve contract with ABC Speech Therapy to provide speech/language therapy to students needing such services (Attachment 6g)

Approve contract with Washington County, Virginia Schools for education of Johnson County students living in Sutherland and Green Cove communities (Attachment 6h)

Approve request from Austin Atwood to allow basketball team to participate in a tournament to be held in Grand Bahama November 25th – 28th (Attachment 6I)

Lease tobacco allotment of 1370 lbs. to Eric Trivette (Executive Agreement 6-26-03)

Approve the five-year contract for HVAC services with Comfort Systems USA in the amount of \$95,527.44 per year (Attachment 6j)

Appoint systemwide management personnel (TCA allows a maximum of 4 in a system our size in addition to the Director of Schools and Board member) – Recommendation as follows: Morris Woodring, David Timbs, Debra Wilcox, and Lorie Murray

Approve Board pay remaining same as County Commission

7. Report from Student Board Member – Megan Grindstaff
8. Update on construction projects – Shaw & Shanks Architects
9. Approve application for Shady Valley Elementary to apply for candidacy for accreditation

by the Southern Association of Colleges and Schools (Attachment 9)

10. Heritage Hall Auditorium Update
11. Review of Board Policy
12. Discussion of Board involvement in study of modified calendar
13. Any other matters which may duly come before the Board for official action

Information Items:

1. Personnel decisions made by Director of Schools
 - Hires
 - Scott Plyler as JCHS English teacher
 - Phillip Nave as teacher at RCE
 - Randy Lutz as Special Education teacher at JCMS
 - Sheila Dawn Howell as full time bus driver for Head Start
 - Adam Forrester as full time bus driver
 - Karen Bishop for part-time mowing
 - John Mink for part-time painting
 - Transfers
 - Julie Dunn from teacher at JCHS to Librarian/Media Specialist at Mountain City Elementary
 - Leaves
 - Extension of medical leave for Dale Robinson from July 8th until August 4, 2003
 - Maternity leave for Angela Miller – September 2003
 - Resignations
 - Tammy Hammons as assistant at Roan Creek Elementary
 - Linda Price as Special Education teacher at JCMS
 - Lecia Walker as caregiver in the School Age Child Care Program at RCE
 - Carolyn Sue Potter as part-time instructional assistant at Laurel Elementary
 - Janet Rupard as half-time bookkeeper at Laurel Elementary
2. TSBA Fall District Meeting – Roan Creek Elementary – September 8th
3. Information for Potential Applicants on “Highly Qualified Standards” (Attachment Info #4)
4. Director’s Report

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Minnie Miller, Director of Schools, at (423) 727-2640.

ACTION TAKEN ON AGENDA ITEMS

- 1-2. The chairman, Mr. Bill Gambill, called the meeting to order. The roll was called with all members except Mr. Buckles present: Mr. Carlton, Mr. Gregg, Ms. Stout, Mr. Gambill, and Ms. Grindstaff, student member. Audrey Reece, Recorder.

After a moment of silence, Ms. Stout led the group in the Pledge to the American Flag.
- 3-4. There were no visitors or delegations present at the meeting. At this time Mr. Gambill presented a plaque of appreciation to Sally Mast, outgoing student board member. She, in turn, presented each Board member with a copy of the JCHS yearbook for 2002-2003.
5. There were no audience participation requests.
6. Consent Agenda – Mr. Gambill asked if anyone had an item they wished to have pulled off consent for individual discussion. Getting no response, he asked for a motion to approve the entire consent agenda as presented. A motion was made by Mr. Carlton, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve the consent agenda as recommended. This includes the following amendments.

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
43570	Rec. from Ind.Schools		\$650.00		
44160	Retirees Insurance		\$309.08		
44170	Misc. Refunds		\$5.00		
			\$964.08		
Note: The above revenue was collected and amended into revenue as indicated and into the following					
Expenditure lines: 43570 Rec. from Ind. Schools \$650.00 was reimbursement for field trip expenses;					
44160 Retirees Insurance \$309.08 was for insurance premiums paid by retired employees; and					
44170 Misc. Refunds \$5.00 was payment for copies					
71100-207	Medical Insurance	\$432,210.00	\$309.08		\$432,519.08
72320-599	Other Charges	\$4,729.09	\$5.00		\$4,734.09
72710-412	Diesel Fuel	\$40,393.00	\$650.00		\$41,043.00
			\$964.08		
Prepared by: Audrey Reece, Lead Bookkeeper					

General Purpose Board Amendment

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-163	EDUCATIONAL ASSISTANTS	\$131,372.00		\$1,800.00	\$129,572.00
71100-195	SUBSTITUTE TEACHERS	\$66,435.53	\$1,800.00		\$68,235.53
71150-162	CLERICAL PERSONNEL	\$10,548.00		\$120.00	\$10,428.00
71150-195	SUBSTITUTE TEACHERS	\$4,000.00	\$120.00		\$4,120.00
71200-116	TEACHERS	\$527,646.00		\$3,300.00	\$524,346.00
71200-128	HOMEBOUND TEACHERS	\$31,000.00	\$3,300.00		\$34,300.00
71600-116	TEACHERS	\$90,693.00		\$1,900.00	\$88,793.00
71600-189	OTHER SALARIES AND WAGES	\$16,902.00	\$600.00		\$17,502.00
71600-212	EMPLOYER MEDICARE	\$1,558.00		\$1.00	\$1,557.00
71600-429	INSTRUCTIONAL SUPPLIES	\$7,631.00	\$1.00		\$7,632.00
71600-599	OTHER CHARGES	\$0.00	\$1,300.00		\$1,300.00
72120-131	MEDICAL PERSONNEL	\$51,156.00		\$500.00	\$50,656.00
72120-207	MEDICAL INSURANCE	\$3,176.00	\$500.00		\$3,676.00
72120-413	DRUG AND MEDICAL SUPPLIES	\$2,000.00		\$50.00	\$1,950.00
72120-499	OTHER SUPPLIES/MATERIALS	\$4,050.00	\$50.00		\$4,100.00
72130-524	INSERVICE/STAFF DEVELOPMENT	\$1,062.00		\$100.00	\$962.00
72130-599	OTHER CHARGES	\$80,584.00	\$100.00		\$80,684.00
72220-124	PHSYCOLOGICAL PERSONNEL	\$16,101.00		\$600.00	\$15,501.00
72220-135	ASSESSMENT PERSONNEL	\$26,431.00	\$600.00		\$27,031.00
72220-355	TRAVEL	\$4,000.00		\$400.00	\$3,600.00
72220-399	OTHER CONTRACTED SERVICES	\$17,000.00	\$400.00		\$17,400.00
72230-105	SUPERVISOR	\$44,997.00		\$10.00	\$44,987.00
72230-204	STATE RETIREMENT	\$1,566.00	\$10.00		\$1,576.00
72310-299	OTHER FRINGE BENEFITS	\$41,409.84		\$3,140.00	\$38,269.84
72310-305	AUDIT SERVICES	\$5,000.00	\$1,730.00		\$6,730.00
72310-320	DUES AND MEMBERSHIPS	\$8,000.00	\$900.00		\$8,900.00
72310-506	LIABILITY INSURANCE	\$123,186.00	\$500.00		\$123,686.00
72310-513	WORKMAN'S COMPENSATION	\$61,075.00	\$10.00		\$61,085.00
72610-415	ELECTRICTY	\$425,000.00	\$1,000.00		\$426,000.00
72610-434	NATURAL GAS	\$137,300.00		\$3,800.00	\$133,500.00
72610-454	WATER/SEWER	\$27,000.00	\$2,800.00		\$29,800.00

72620-307	COMMUNICATION	\$1,750.00	\$900.00		\$2,650.00
72620-335	REPAIR/MAINTENANCE BUILDINGS	\$18,481.41		\$900.00	\$17,581.41
72710-105	SUPERVISOR	\$34,009.03	\$1,000.00		\$35,009.03
72710-146	BUS DRIVERS	\$201,542.95		\$1,000.00	\$200,542.95
73300-189	OTHER SALARIES AND WAGES	\$57,799.61		\$4,700.00	\$53,099.61
73300-599	OTHER CHARGES	\$6,000.00	\$2,400.00		\$8,400.00
73300-790	OTHER EQUIPMENT	\$2,500.00	\$2,300.00		\$4,800.00
76100-321	ENGINEERING SERVICES	\$5,419.00	\$7,100.00		\$12,519.00
76100-707	BUILDING IMPROVEMENTS	\$326,699.04	\$3,500.00		\$330,199.04
76100-799	OTHER CAPITAL OUTLAY	\$67,820.03		\$10,600.00	\$57,220.03
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	TOTALS	\$2,689,900.44	\$32,921.00	\$32,921.00	\$2,689,900.44
END OF YEAR CLEAN-UP ADJUSTMENTS					

Federal Projects Board Amendment

ACCOUNT		ORIGINAL			AMENDED
NUMBER	ACCOUNT DESCRIPTION	BUDGET	INCREASE	DECREASE	BUDGET
71200-116-130	TEACHERS	\$46,128.00		\$595.60	\$45,532.40
71200-163-130	EDUCATIONAL ASSISTANTS	\$150,186.00		\$11,610.91	\$138,575.09
71200-195-130	SUBSTITUTE TEACHERS	\$12,000.00		\$1,470.00	\$10,530.00
71200-201-130	SOCIAL SECURITY	\$12,916.00		\$1,458.22	\$11,457.78
71200-204-130	STATE RETIREMENT	\$9,879.00		\$1,636.32	\$8,242.68
71200-210-130	UNEMPLOYMENT COMPENSATION	\$736.00	\$6.33		\$742.33
71200-212-130	EMPLOYER MEDICARE	\$3,021.00		\$340.82	\$2,680.18
71200-429-130	INSTRUCTIONAL MATERIALS	\$43,681.00	\$17,105.54		\$60,786.54
72710-146-130	BUS DRIVERS	\$22,316.00		\$79.65	\$22,236.35
72710-201-130	SOCIAL SECURITY	\$1,384.00		\$76.36	\$1,307.64
72710-204-130	STATE RETIREMENT	\$1,204.00		\$4.51	\$1,199.49
72710-210-130	UNEMPLOYMENT COMPENSATION	\$126.00		\$31.16	\$94.84
72710-212-130	EMPLOYER MEDICARE	\$324.00		\$18.18	\$305.82
72710-599-130	OTHER CHARGES	\$623.00	\$209.86		\$832.86
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	TOTALS IDEA 03-01	\$304,524.00	\$17,321.73	\$17,321.73	\$304,524.00
72130-130-160	SOCIAL WORKERS	\$7,569.00		\$573.29	\$6,995.71
72130-201-160	SOCIAL SECURITY	\$470.00		\$85.20	\$384.80
72130-204-160	STATE RETIREMENT	\$408.00		\$30.92	\$377.08
72130-207-160	MEDICAL INSURANCE	\$1,271.00		\$0.44	\$1,270.56
72130-210-160	UNEMPLOYMENT COMPENSATION	\$42.00		\$31.33	\$10.67
72130-212-160	EMPLOYER MEDICARE	\$110.00		\$20.02	\$89.98
72130-599-160	OTHER CHARGES	\$33.00	\$741.20		\$774.20
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	TOTALS PRESCHOOL 03-01	\$9,903.00	\$741.20	\$741.20	\$9,903.00

71300-116-181	TEACHERS	\$22,316.00		\$247.56	\$22,068.44
71300-201-181	SOCIAL SECURITY	\$1,384.00		\$15.76	\$1,368.24
71300-204-181	STATE RETIREMENT	\$759.00		\$8.68	\$750.32
71300-210-181	UNEMPLOYMENT COMPENSATION	\$42.00		\$9.24	\$32.76
71300-212-181	EMPLOYER MEDICARE	\$324.00		\$4.01	\$319.99
71300-429-181	INSTRUCTIONAL SUPPLIES	\$19,071.53		\$13,570.56	\$5,500.97
71300-730-181	VOCATIONAL EQUIPMENT	\$25,000.00	\$13,855.81		\$38,855.81
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	TOTALS CARL PERKINS 03-01	\$68,896.53	\$13,855.81	\$13,855.81	\$68,896.53
71100-163-195	EDUCATIONAL ASSISTANTS	\$4,857.00		\$45.00	\$4,812.00
71100-195-195	SUBSTITUTE TEACHERS	\$4,230.00	\$45.00		\$4,275.00
72510-201-195	SOCIAL SECURITY	\$164.00	\$0.30		\$164.30
72510-204-195	STATE RETIREMENT	\$143.00	\$0.26		\$143.26
72510-212-195	EMPLOYER MEDICARE	\$39.00		\$0.56	\$38.44
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	TOTALS REA 03-01	\$9,433.00	\$45.56	\$45.56	\$9,433.00
END OF YEAR CLEAN-UP ADJUSTMENTS AND PREPARING FOR PROJECT CLOSURE					

Central Cafeteria Board Amendment

Account #	Description	Original Budget	Increase	Decrease	Amended Budget
73100-336	Maint. & Repair	\$25,000.00		\$2,100.00	\$22,900.00
73100-207	Medical Insurance	\$49,925.00	\$2,100.00		\$52,025.00

COMMENTS: Medical insurance paid for June and July was more than I had amended.

7. Report from Student Board Member
 - Ms. Grindstaff had given each Board member a copy of the JCHS Student Handbook earlier in the meeting.
 - Nothing else to add at this time
8. Update on construction projects – Shaw & Shanks Architects

Shady Valley – Tom Shanks

- Progressing well
- Sprinkler piping well underway
- Water storage tank – will arrive later this week
- New masonry room in basement pretty much complete
- Kitchen hood – scheduled to arrive next week
- Electrical work progressing really good
- Prison crews and maintenance workers – working really well so far
- Contractor very pleased with work of NECC crews and maintenance personnel
- Next progress meeting July 30th at 11 a.m.
- Should be done by August 4 or before

Masonry Shop – Tom Shanks

- Metal roof on
- Masonry walls all up
- Slab poured inside
- Plumbing rough-in done
- Brick delivered
- Overhead doors installed and locked

Roan Creek Elementary – Tim Shaw

- 2 issues left to deal with
 - Wrapping up on controls on HVAC system
 - Roof – more leaks in last month – contractor has been notified – has said he would come and check it – did not show up – roof is still leaking
 - Warranty on controls on heating/air conditioning system till next March
 - Making slow progress
 - Mr. Gambill suggested that Mr. Shaw call the contractor tomorrow and tell him the Board said to fix it or else – if not, then we need to take steps
 - Only 2 leaks now – have had a total of 8 or 9
9. After request by Ms. Jane Winters, Principal at Shady Valley, a motion was made by Mr. Gregg, seconded by Mr. Carlton and passed by unanimous roll call vote to approve the application for Shady Valley Elementary to apply for candidacy for accreditation by the Southern Association of Colleges and Schools.
10. Heritage Hall Auditorium Update – No one from the committee was present – they are not ready to present anything to the Board. Ms. Miller mentioned the following items:
- Committee still doesn't have quote on sprinkler system
 - Still optimistic about raising enough money to complete project
 - Looking at re-arranging the wall in front of the Central Office to make it more inviting/welcoming
 - Mr. Gregg suggested they look into using a glass wall
 - Think they will be able to go forward with the project
11. After explanation by Ms. Miller, and brief discussion, a work session on board policy was set for 6:00 p.m. on Tuesday, July 29th in the Conference Room.
12. Discussion of Board involvement in study of modified calendar – Ms. Miller explained that her staff was going to be starting to study a modified calendar – talking with
- parents and students, looking at pros and cons. She asked how much involvement the Board wished to have in this process. She said they would be meeting with PTOs, and talking with students, parents and employees. Mr. Carlton said he wanted to be included and present at meetings. It was determined that Ms. Miller needs to notify all Board members of any meeting about the modified calendar so that they can attend if desired/possible.

Director's Report: Ms. Miller mentioned/discussed the following items in her report.

- Vacation and meetings – reason supervisors and administrators weren't at meeting
- Transcript and Academy Catalog
- Report on library book program - \$2,317.82 so far
- Summer Projects – Bill Gentry and Howard Carlton reported on these – right on schedule – working 6 inmate crews
- AMSP – Kentucky meeting
- JCMS Incentive Award – Superior performance by local schools - \$5,154.63
- Ira Gambill Scholarships
- Reserves and fund balance – not ready yet – hopefully by end of week – will need executive agreement
- August 11 will be systemwide inservice at RCE – all Board members invited to attend
- It was mentioned that the McQueen house needed spraying for termites

Ms. Grindstaff

- Thanks to Sally Mast for her help – will miss her and wish her best of luck

Ms. Stout – nothing

Mr. Gregg – nothing

Mr. Carlton – nothing

Mr. Gambill

- Russell Robinson come to front – thank him for work on budget
- Gay Triplett come to front – compliment on changes at MCE – redecorating – appreciate time and effort in designing changes

Nothing further to discuss – motion made by Mr. Carlton to adjourn. Meeting adjourned at 8:35 p.m.

_____ Director of Schools	_____ Chairman	_____ Vice-Chairman
_____ Member	_____ Member	_____ Member