

MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION  
December 11, 2008

**Agenda**

1. Call to Order
2. Roll Call
3. Recognition of Visitors or Delegations
  - Audience Participation
4. **Consent Agenda**
  - Approval of Agenda
  - Approval of minutes of the regular meeting of November 13, 2008, with any additions/corrections necessary (Attachment 4a)
  - Approve the following amendments: (Attachment 4b)
    - Federal Projects Court
    - General Purpose Court
    - Head Start Court
    - Federal Projects Board
  - Authorize the Chairman and Director of Schools to approve end-of-year clean-up amendments for Head Start fiscal year ending December 31, 2008.
  - Approve a 48 month copier lease for Johnson County High School in the amount of \$130.48 (Funded by school activity funds) (Attachment 4c)
  - Use of available Title I Funds to implement a proposed Title I Tutoring Program in the five Title I elementary schools during the second semester of the 2008-2009 school year (Attachment 4d)
5. Report of Student Board member – Erica Lynn
6. The Director of Schools recommends that tenure be granted to Ms. Sherree Schmees.
7. Approve Utrust Employee Development and Appreciation Program (Attachment 7)
8. Second and final reading of TSBA recommended changes to the following board policies (Attachment 8):
  - Conflict of Interest Disclosure Statement – Form 1.106.1
  - Registered Sex Offenders – Policy 1.808
  - Interscholastic Athletics – Policy 4.301
  - Student Discrimination – Policy 6.304
  - Personnel Records – Policy 5.114
9. Approve the purchase of a replacement control system for the Aqua Center in the amount of \$16,595.00 from Comfort Systems USA. (Attachment 9)
10. Budget Update – Russell Robinson
11. Any other matters which may duly come before the Board for official action

**Information Items:**

1. Director's Report
  - ESC Update (Information 1)
  - Head Start / Pre K (Information 2)
2. Personnel decisions made by Director of Schools:
  - Hires
  - Kristine Price – PreK-6 Interim Music Teacher at Mountain City Elementary School - Effective January 5, 2009
  - Alicia Smeltzer – Johnson County High School CCLCP – Effective November 21, 2008
  - Lisa Zeggert – Johnson County High School CCLCP – Effective November 14, 2008
  - Doris Curd – Part-time Certified Tutor Doe Elementary & Mountain City Elementary - Effective January 5, 2009
  - Linda Woodring – Part-time Certified Tutor Laurel Elementary – Effective January 5, 2009
  - Gladys McCloud – Part-time Certified Tutor Roan Creek Elementary – Effective January 5,

2009

Lucinda Taylor – Part-time Certified Tutor Shady Valley Elementary – Effective January 5, 2009

Michael Eggers – Johnson County High School CCLCP – Effective December 5, 2008  
Additional 2008 – 2009 Substitute Teachers – Kelly Greer, Amanda Anderson, Kimber Artidiello, Rebecca Bishop, Oma Nicole Campbell, Karen Canter, Patti Clifton, Bobbie Dickens, Mary Eller, Amanda Nicole Elmansy, Jessica Kiser, Valerie Knowles, Julie Laws, Nancy Lewis, Racquel Manuel, Judy Ann Miller, Teresa Moretz, Melissa Dawn Osborne, Stephanie Osborne, Susan Proffitt, Elizabeth Rider, Adrienne Robinson, Jean Ann Savery, Belinda Sexton, Lesli Wheeler, Melissa Wykle

Transfers

Sandra McCloud – Transferred from Mountain City Elementary Head Start Teacher to Roan Creek Elementary Second Grade Teacher – Effective December 1, 2008

Carol McKinnis – Transferred from Roan Creek Elementary Second Grade Teacher to Mountain City Elementary Head Start Teacher – Effective December 1, 2008

Leaves

Teresa Cunningham – Tuesday, December 2, 2008 through Wednesday, December 10, 2008 (sick leave)

Melissa Stanley – Monday, November 17, 2008 through Friday, November 21, 2008 (without pay)

Nikki Taylor – Friday, November 14, 2008 through December 1, 2008 (without pay)

Stacey Reece – Monday, October 2008 (without pay)

Pam Billiot – Mid-November, 2008 (without pay)

Amy Woodall – Maternity leave beginning December 5, 2008

Resignations

John L. Neatherly – Bus Driver – Effective November 24, 2008

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Morris Woodring, Director of Schools, at (423) 727-2640.

**Action taken on Agenda Items**

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, December 12, 2009. The chairman, Mr. Carlton called the meeting to order.
2. The roll was called with all members present: Mr. Buckles, Mr. Gambill, Mr. Gregg, Ms. Parson, Mr. Carlton, and student board member, Brittany Sluder. Tina Lipford, recorder. The Pledge of Allegiance was led by Mr. Gregg.
3. No visitors or delegations were recognized and no audience participation.
4. A motion was made by Mr. Buckles, seconded by Mr. Gambill and carried by unanimous roll call vote to approve the consent agenda as presented and recommended. This includes the following amendments:  
Federal Projects Court

JOHNSON COUNTY BOARD OF EDUCATION  
FEDERAL PROJECTS FUND  
COURT AMENDMENT  
DECEMBER 11, 2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
39000-101	UNDESIGNATED FUND BALANCE	\$44,021.10	\$40,603.36		\$84,624.46

71100-429-101	INSTRUCTIONAL MATERIALS	\$38,537.84		\$24,282.78	\$14,255.06
72130-499-101	OTHER SUPPLIES & MATERIALS	\$14,860.14		\$14,860.14	\$0.00
72210-499-101	OTHER SUPPLIES & MATERIALS	\$647.99		\$647.99	\$0.00
72310-499-101	WORKERS' COMPENSATION	\$152.92		\$152.92	\$0.00
99100-504-101	INDIRECT COST	\$942.21		\$659.53	\$282.68
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	<b>TOTALS TITLE I 08-01</b>	<b>\$99,162.20</b>	<b>\$40,603.36</b>	<b>\$40,603.36</b>	<b>\$99,162.20</b>
49800-102	TRANSFERS IN	\$0.00	\$40,603.36		\$40,603.36
47141-102	TITLE I GRANTS TO STATES	\$783,832.00		\$4,712.00	\$779,120.00
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		\$783,832.00	\$40,603.36	\$4,712.00	\$819,723.36
71100-116-102	TEACHERS	\$329,019.00		\$4,131.00	\$324,888.00
71100-201-102	SOCIAL SECURITY	\$30,251.00		\$256.00	\$29,995.00
71100-204-102	STATE RETIREMENT	\$37,364.00		\$265.00	\$37,099.00
71100-212-102	EMPLOYER MEDICARE	\$7,075.00		\$60.00	\$7,015.00
71100-429-102	INSTRUCTIONAL MATERIALS	\$7,595.00	\$21,481.95		\$29,076.95
71100-722-102	INSTRUCTIONAL EQUIPMENT	\$0.00	\$18,587.41		\$18,587.41
99100-504-102	INDIRECT COST	\$9,972.00	\$534.00		\$10,506.00
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	<b>TOTALS TITLE I 09-01</b>	<b>\$421,276.00</b>	<b>\$40,603.36</b>	<b>\$4,712.00</b>	<b>\$457,167.36</b>

TITLE I 08-01: TO PREPARE FOR PROJECT CLOSURE AND CARRYOVER TRANSFER TO THE 09-01 PROJECT.

TITLE I 09-01: CARRYOVER TRANSFER FROM THE 08-01 PROJECT.

General Purpose Court

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
43570	REC. FROM IND. SCHOOLS	\$16,279.00	\$1,337.10		\$17,616.10
44170	MISC. REFUNDS	\$2,939.71	\$507.89		\$3,447.60
44520	INSURANCE RECOVERY CONTRIBUTIONS AND	\$21,181.00	\$17,550.87		\$38,731.87
44570	GIFTS	\$10,728.12	\$300.00		\$11,028.12
49800	OPERATING TRANSFERS	\$42,063.18	\$159.08		\$42,222.26
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		<b>\$93,191.01</b>	<b>\$19,854.94</b>	<b>\$0.00</b>	<b>\$113,045.95</b>

THE ABOVE FUNDS WERE COLLECTED, RECIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:

**43570 RECEIPTS FROM INDIVIDUAL SCHOOLS: \$1,337.10:** \$148.03 SUBSTITUTE TEACHER PAY REIMBURSEMENT, \$118.95 HOTEL EXPENSE REIMBURSEMENT (GOLF), \$574.25 SAM'S SCHOOL LEVEL PURCHASES EXPENSE REIMBURSEMENT, \$48.88 CUSTODIAL EXPENSE REIMBURSEMENT, \$7.99 SUPPLIES AND MATERIALS EXPENSE REIMBURSEMENT, \$439.00 FIELDTRIP EXPENSE REIMBURSEMENT.

**44170 MISC. REFUNDS: \$507.89:** \$40.35 POSTAGE REFUND, \$180.00 CUSTODIAL EXPENSE REIMBURSEMENT, \$277.00 FIELDTRIP EXPENSE REIMBURSEMENT, \$10.54 TAX REFUND.

\$33.00 JURY DUTY PAY REIMBURSEMENT, \$99.14 TELEPHONE DIVIDEND PAYMENT, \$305.00 CUSTODIAL EXPENSE REIMBURSEMENT, \$652.00 FIELDTRIP EXPENSE REIMBURSEMENT, \$294.00 DRINK MACHINE PROCEEDS.

**44520 INSURANCE RECOVERY: \$17,550.87:** \$16,579 TSB-UCT DIVIDEND REFUND, \$971.87 CLAIM REFUND FOR EXTERIOR FENCE DAMAGE AT THE SCHOOL BUS GARAGE.

**44570 CONTRIBUTIONS AND GIFTS: \$300.00:** BALANCE GRANT PROCEEDS FROM THE EAST TENNESSEE FOUNDATION FOR LAUREL, MOUNTAIN CITY ELEMENTARY AND ROAN CREEK ELEMENTARY.

**49800 OPERATING TRANSFERS: \$159.08:** EXPENSE REIMBURSEMENT FOR TELEPHONE CHARGES FROM THE GEAR-UP GRANT.

	NON CERT. SUBSTITUTE			
71100-198	TEACHERS	\$84,839.00	\$137.51	\$84,976.51
71100-201	SOCIAL SECURITY	\$300,439.20	\$8.52	\$300,447.72
71100-212	EMPLOYER MEDICARE	\$70,265.59	\$2.00	\$70,267.59
71100-599	OTHER CHARGES	\$20,728.12	\$300.00	\$21,028.12
72210-355	TRAVEL	\$7,000.00	\$118.95	\$7,118.95
72310-513	WORKERS' COMPENSATION	\$102,956.00	\$16,579.00	\$119,535.00
72320-307	COMMUNICATIONS	\$28,390.00	\$159.08	\$28,549.08
72320-348	POSTAL CHARGES	\$4,000.00	\$40.35	\$4,040.35
72320-599	OTHER CHARGES	\$6,499.06	\$574.25	\$7,073.31
72610-166	CUSTODIAL PERSONNEL	\$332,143.20	\$221.37	\$332,364.57
72610-201	SOCIAL SECURITY	\$25,517.21	\$2.56	\$25,519.77
72610-204	STATE RETIREMENT	\$43,378.76	\$4.36	\$43,383.12
72610-212	EMPLOYER MEDICARE	\$5,968.84	\$0.59	\$5,969.43
	OTHER SUPPLIES &			
72620-499	MATERIALS	\$75,151.26	\$979.86	\$76,131.12
72710-146	BUS DRIVERS	\$231,754.00	\$311.00	\$232,065.00
72710-412	DIESEL FUEL	\$149,848.00	\$405.00	\$150,253.00
73400-429	INSTRUCTIONAL MATERIALS	\$8,296.00	\$10.54	\$8,306.54
	<b>TOTALS</b>	<b>\$1,497,174.24</b>	<b>\$19,854.94</b>	<b>\$0.00</b>
				<b>\$1,517,029.18</b>

Head Start Court

JOHNSON COUNTY BOARD OF EDUCATION  
HEAD START FUND  
COURT AMENDMENT  
DECEMBER 11, 2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
121-49800	OPERATING TRANSFERS IN	\$0.00	\$924.40		\$924.40

71100-429	INSTRUCTIONAL SUPPLIES	\$5,603.23	\$536.66		\$6,139.89
72120-399	OTHER CONTRACTED SERVICES	\$1,255.00	\$387.74		\$1,642.74
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	<b>TOTALS</b>	<b>\$6,858.23</b>	<b>\$924.40</b>	<b>\$0.00</b>	<b>\$7,782.63</b>

REIMBURSEMENT FOR RE-FILED USDA REIMBURSEMENT REQUESTS NOT PREVIOUSLY PAID BY USDA.

Federal Projects Board

JOHNSON COUNTY BOARD OF EDUCATION  
FEDERAL PROJECTS FUND  
BOARD AMENDMENT  
DECEMBER 11, 2008

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
71100-429-101	INSTRUCTIONAL MATERIALS	\$38,537.84		\$4,377.99	\$34,159.85
71100-722-101	INSTRUCTIONAL EQUIPMENT	\$0.00	\$4,377.99		\$4,377.99
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	<b>TOTALS TITLE I 08-01</b>	<b>\$38,537.84</b>	<b>\$4,377.99</b>	<b>\$4,377.99</b>	<b>\$38,537.84</b>
72130-210-102	UNEMPLOYMENT COMPENSATION	\$24.00	\$11.70		\$35.70
72130-499-102	OTHER SUPPLIES & MATERIALS	\$9,044.00		\$11.70	\$9,032.30
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	<b>TOTALS TITLE I 09-01</b>	<b>\$9,068.00</b>	<b>\$11.70</b>	<b>\$11.70</b>	<b>\$9,068.00</b>
72210-196-201	INSERVICE TRAINING	\$600.00		\$600.00	\$0.00
72210-201-201	SOCIAL SECURITY	\$37.20		\$37.20	\$0.00
72210-204-201	STATE RETIREMENT	\$38.52		\$38.52	\$0.00
72210-212-201	EMPLOYER MEDICARE	\$4.83		\$4.83	\$0.00
72210-524-201	INSERVICE/STAFF DEVELOPMENT	\$1,129.04	\$680.55		\$1,809.59
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	<b>TOTALS TITLE II PART A 08-01</b>	<b>\$1,809.59</b>	<b>\$680.55</b>	<b>\$680.55</b>	<b>\$1,809.59</b>
72210-196-202	INSERVICE TRAINING	\$12,500.00	\$8,767.00		\$21,267.00

72210-201-202	SOCIAL SECURITY	\$775.00	\$544.00		\$1,319.00
72210-204-202	STATE RETIREMENT	\$803.00	\$563.00		\$1,366.00
72210-212-202	EMPLOYER MEDICARE	\$181.00	\$126.00		\$307.00
72210-524-202	INSERVICE/STAFF DEVELOPMENT	\$38,163.00		\$10,000.00	\$28,163.00
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	<b>TOTALS TITLE II PART A 09-01</b>	<b>\$52,422.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$52,422.00</b>
72210-196-231	INSERVICE TRAINING	\$0.00	\$600.00		\$600.00
72210-201-231	SOCIAL SECURITY	\$0.00	\$37.20		\$37.20
72210-204-231	STATE RETIREMENT	\$0.00	\$38.52		\$38.52
72210-212-231	EMPLOYER MEDICARE	\$0.00	\$4.83		\$4.83
72210-524-231	INSERVICE/STAFF DEVELOPMENT	\$783.32		\$680.55	\$102.77
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	<b>TOTALS TITLE II PART D 08-01</b>	<b>\$783.32</b>	<b>\$680.55</b>	<b>\$680.55</b>	<b>\$783.32</b>
71100-429-232	INSTRUCTIONAL MATERIALS	\$1,860.00	\$600.00		\$2,460.00
71100-722-232	INSTRUCTIONAL EQUIPMENT	\$1,561.00		\$600.00	\$961.00
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	<b>TOTALS TITLE II PART D 09-01</b>	<b>\$3,421.00</b>	<b>\$600.00</b>	<b>\$600.00</b>	<b>\$3,421.00</b>
71100-429-602	INSTRUCTIONAL MATERIALS	\$18,280.73	\$238.00		\$18,518.73
71100-722-602	INSTRUCTIONAL EQUIPMENT	\$39,534.27		\$238.00	\$39,296.27
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	<b>TOTALS TITLE VI 09-01</b>	<b>\$57,815.00</b>	<b>\$238.00</b>	<b>\$238.00</b>	<b>\$57,815.00</b>
71300-429-802	INSTRUCTIONAL MATERIALS	\$25,062.00		\$11,363.98	\$13,698.02
71300-730-802	INSTRUCTIONAL EQUIPMENT	\$13,985.00	\$11,363.98		\$25,348.98
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	<b>TOTALS CARL PERKINS 09-01</b>	<b>\$39,047.00</b>	<b>\$11,363.98</b>	<b>\$11,363.98</b>	<b>\$39,047.00</b>

TITLE I 08-01: TO PREPARE FOR PROJECT CLOSURE  
 TITLE I 09-01: MISC. LINE ITEM CLEAN-UP  
 TTILE II PART A 08-01: TO PREPARE FOR PROJECT CLOSURE  
 TITLE II PART A 09-01: MISC. LINE ITEM CLEAN-UP

TITLE II PART D 08-01: TO PREPARE FOR PROJECT CLOSURE  
TITLE II PART D 09-01: MISC. LINE ITEM CLEAN-UP  
TITLE VI 09-01: MISC. LINE ITEM CLEAN-UP  
CARL PERKINS 09-01: MISC. LINE ITEM CLEAN-UP

Mr. Woodring pulled 1 item from the consent agenda for further explanation – Use of available Title I Funds to implement a proposed Title I Tutoring Program in the five Title I elementary schools during the second semester of the 2008-2009 school year. (attachment 4d)

5. Report of Student Board Member – Brittany Sluder
  - Elizabeth Potter was crowned Ms. JCHS on November 25<sup>th</sup>
  - The JCHS Drama Department will be presenting “A Christmas Carol” on December 13<sup>th</sup> and 14<sup>th</sup>
  - The JCHS Band Concert has been rescheduled for January 30<sup>th</sup>
  - The JCHS Teen Board is collecting Boost (nutritional supplement drinks) for seniors
  - The Watauga District FFA Competition was hosted at the Johnson County CTE Center on November 25<sup>th</sup>
  - End of course exams and Gateways were given on November 24, November 25 and December 8 – Final exams will be December 16 and 17
  - An ACT Workshop was held on Monday, December 6<sup>th</sup>
  - Report Cards will go home January 12, 2009
6. A motion was made by Mr. Gambill, seconded by Ms. Parsons, and passed by unanimous roll call vote to grant tenure to Ms. Sherree Schmees.
7. Mr. Buckles made a motion, seconded by Mr. Gregg, and passed by unanimous roll call vote to approve the Utrust Employee Development and Appreciation Program.
8. A motion was made by Mr. Gregg, seconded by Mr. Buckles, and passed by unanimous roll call vote to approve the second and final reading of TSBA recommended changes to the following board policies:
  - Conflict of Interest Disclosure Statement – Form 1.106.1
  - Registered Sex Offenders – Policy 1.808
  - Interscholastic Athletics – Policy 4.301
  - Student Discrimination – Policy 6.304
  - Personnel Records – Policy 5.114
9. Following a brief discussion, Mr. Buckles made a motion, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve the purchase of a replacement control system for the Aqua Center in the amount of \$16,595.00 from Comfort Systems USA.
10. The budget update was given by Mr. Russell Robinson. On a positive note, sales tax is still up.
11. Mr. Carlton and Mr. Woodring shared information relating to the meeting with Mr. Ron Ramsey on December 4, 2008.

#### **Action taken on Addendum Items**

1. Following a brief explanation by Mr. Woodring, Mr. Gregg made a motion, seconded by Mr. Gambill, and passed by unanimous roll call vote to approve an overnight fieldtrip for January 9-10, 2009 for students from Doe Elementary to participate in the *We the People... Citizen and the Constitution* State Competitive Showcase in Murfreesboro, TN.

At this point Mr. Carlton returned to the agenda and asked Mr. Woodring for the Director’s Report.

Director's Report

- JCMS Visit has been rescheduled for Friday, December 12, 2008
- ESC Update – was included in packet
- Head Start / Pre K Information – No findings in recent audit

Mr. Gambill wished everyone a Merry Christmas and a Happy New Year. He congratulated Ms. Sherree Schmees on receiving tenure. He expressed his appreciation to the Board and Mr. Woodring.

Mr. Buckles commented that it has been a good year so far and that great progress has been made this year.

Ms. Parsons wished everyone a Merry Christmas and a Happy New Year.

Mr. Gregg stated that the system has excelled greatly and issued a thank you.

Mr. Carlton thanked the staff and Mr. Woodring. He commented on the support the education system receives from the community. He also stated that both Mr. Ramsey and Mr. Mumpower are working with us.

There being no further business, the meeting adjourned at 6:35 p.m.

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Director of Schools

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Chairman

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Vice-Chairman

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Member

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Member

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Member